



REPUBLIC OF KENYA

MINISTRY OF STATE FOR IMMIGRATION AND REGISTRATION OF PERSONS

EXPRESSION OF INTEREST (EOI)

For

THE DESIGN, DEVELOPMENT, SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF ALIENS MANAGEMENT SYSTEM AND PRODUCTION OF SECURE DOCUMENTS.

The Ministry of State for Immigration and Registration of Persons, through the Department of Immigration Services, wishes to shortlist firms specialized in provision of an Aliens Management System Solution. The shortlisted firms will be invited to bid for the Design, Development, Supply, Installation, Testing and Commissioning of Aliens Management System and the Production of Secure Documents.

Implementation of the new system will entail highly secure web based online registration for entry permits and other secure documents , case management, centralized database, processing, verification, personalization and delivery of secure permits, passes and certificates. On completion, the system will enhance

efficiency in the registration process, workflow and issuance of secure documents to applicants devoid of forgery and counterfeiting.

The Ministry therefore invites Expression of Interest (EOI) bids from competent firms with relevant experience and knowhow, with proven track record in the implementation of the above system.

The Ministry welcomes bids from partnerships/collaborations of local firms with international firms or sole bidders with experience in Aliens Management Solutions provided that such partnerships / collaborations are legally bound by Power of Attorney.

The purpose of the Expression of Interest is for pre-qualification so as to identify experienced and credible firms who can successfully implement and complete the project within the stipulated schedule. Firms are therefore expected to disclose as much information as possible about their financial status, technical competence and previous experience in successfully implementing and completing similar projects.

Interested eligible firms should collect Pre-qualification documents from 20th floor, Nyayo House, Kenyatta Avenue, Nairobi, during normal working hours (0800 Hours to 1700 Hours, East African Time, EAT) upon payment of non-refundable fee of Kenya shillings five thousands only (Kshs. 5,000/=), and obtain an official receipt, copy of which **MUST** be attached in the prequalification documents at the time of submission. Payment can be made in the form of cash

or bankers' cheque payable to the Permanent Secretary, Ministry of State for Immigration and Registration of Persons.

Duly completed prequalification documents in plain sealed envelopes with appropriate reference number and item description marked on top **“Expression of Interest”** should be deposited in the tender box located on the **20th floor, northern wing, Nyayo House, Kenyatta Avenue, Nairobi, Kenya**

Or be addressed to:

The Permanent Secretary

Ministry of State for Immigration and Registration of Persons

20th Floor, Nyayo House, Kenyatta Avenue

P. O. Box 30395 – 00100

NAIROBI

so as to reach him on or before **July 06th , 2011 at 10.00 am East African Time**. Bids submitted through email will **NOT** be considered. Late submissions will **NOT** be considered.

The prequalification documents shall be opened in the **Ministry's Boardroom, 20th Floor, Southern Wing, Nyayo House, Kenyatta Avenue, Nairobi, Kenya** immediately thereafter in the presence of the applicants or their representatives who choose to attend.

Only Pre-qualified firms will receive detailed Technical Specifications for the Design, Development, Supply, Installation, Testing and Commissioning of Aliens Management System and the Production of Secure Documents and be invited to submit technical and commercial proposals in competitive bidding.

Any requests for clarification regarding this project must be in writing, and in English language. All communications regarding the pre-qualification should be sent to the Permanent Secretary, Ministry of state for Immigration and Registration of Persons in the above address.

Firms are invited to submit their interest in accordance with the Public Procurement and Disposal Act (2005) and Public Procurement and Disposal Regulations (2006) as laid down by the Kenya Government shall be observed to the letter and spirit; and any canvassing will lead to automatic disqualification of your bid.

For enquiries, contact the undersigned through **Tel 2222022/2221534** extension **22229** during normal working hours **(0800 Hours to 1700 Hours East African Time EAT)**.

The advertisement can be downloaded at the Ministry's website www.mirp.go.ke

AWINO M.A (MRS)

FOR: PERMANENT SECRETARY